

Meeting of the BIS Board of Directors - Agenda

Date and Time: Wednesday 20th July 2022, 9am to 1pm.

Venue: via Zoom.

Agenda

Item	Doc No.	Subject	Items	Lead
32/22		Attendance and Welcome	a) Chair's Opening Announcements b) Apologies for Absence c) Confirmation of Quorum d) Declarations/Conflicts of Interest	KR KR KR KR
33/22	Doc.2 Doc.3 Doc 4	Minutes of previous Board Meeting and other admin for review and approval	a) Zoom meeting on 20 th April 2022. b) Record of Decisions (Emails) c) Action log – for info only	KR KR MD
34/22		Approval of Agenda	a) Identification of any items of AOB	KR
TOPICS FOR DISCUSSION AND APPROVAL				
35/22	Doc.5	Strategic updates	a) BIS Strategy & KPI's	MD/JE
36/22		Homes Nations Update	a) Scotland b) Wales	DT RP
37/22	Doc.6 Doc.7 Doc.8 Doc.9 Doc.10 Doc.11 Docs.12A + 12B above Doc.13	Corporate Governance	a) UK Anti-Doping b) ARG Committee update i.Risk Register Review c) Policies Review & Approval i.External Auditor Policy ii.Expenses Policy iii.Finance Manual iv.Reserves Policy v.Remuneration Policy vi.Comments & Complaints Policy vii.Stakeholder Engagement Strategy – across 2 spreadsheets d) EDI – Diversity and Inclusion Action Plan	TF AH MD AH/MD AH/MD AH/MD AH/MD MD MD MD
38/22		ISU	a) ISU Update	RC
ORGANISATION/OPERATIONAL				
39/22	Doc.14 Doc.15	Finance	a) Monthly Management Accounts b) 2022 – 2023 Budget	MD/GB
40/22	Doc.16 Doc.17 Doc.18	CEO's Report	a) CEO's Report b) TAC Reports c) Skate UK & EDI updates – DH Report	MD MD DH/MD
41/22		AOB		
42/22		Next Meeting	19 th October 2022. Venue + Timing to be confirmed.	KR
APPENDICES FOR DIRECTORS TO REVIEW PRIOR TO THE MEETING				
		Board Admin	a) Minutes of Zoom meeting on 20 th April 2022. b) Record of Decisions (Emails) c) Board Actions Log	
		Strategic updates	a) BIS Strategy & KPI's c) Stakeholder Engagement Strategy	
		Corporate Governance	b) ARG Committee update i. Risk Register Review c) Policies Review & Approval i.External Auditor Policy ii.Expenses Policy iii.Finance Manual	

			iv. Reserves Policy v. Remuneration Policy vi. Comments & Complaints Policy vii. Stakeholder Engagement Strategy – across 2 spreadsheets d) EDI – see CEO's Report	
		Finance	a) Monthly Management Accounts b) 2022 – 2023 Budget	
		CEO's Report	a) Update on Operational, Staffing and Workforce matters b) TAC Reports c) Skate UK & EDI updates – DH Report	