BRITISH ICE SKATING – DRAFT MINUTES OF THE 2025 ANNUAL GENERAL MEETING
Date: Saturday 29 November 2025
Time: Meeting commenced at 12:02pm
Venue: Glacier Suite, IceSheffield, and via Microsoft Teams

1. Welcome and Opening Remarks
The Chair, Adam Binns (AB), opened the meeting at 12:02pm, welcoming all members attending in person and online. He introduced himself as the newly appointed Independent Chair and noted his professional background across multiple sports. AB acknowledged support received from interim chairs David Thompson and Robin Cousins, and thanked the Board, CEO and BIS staff for their welcome during his first ten weeks.

1a. Introductions – Directors
Directors present introduced themselves:
- Denise Irvine - Independent Non-Executive Director (Commercial)
- Abigail Hughes – Independent Non-Executive Director (Finance)
- Mary Chapman – Nominated Director (Singles & Pairs)
- Hew Williams – Nominated Director (Short Track)
- Alistair Wilson – Nominated Director (Dance)
- Christopher Buchanan – Nominated Director
- Tom Fell (online)

1b. Introduction of Independent Scrutineers
Representatives from UHY Hacker Young, Alice Priestley and Michael Mealing, introduced themselves. They confirmed no invalid proxy or ballot forms at this stage. (Numbers to be confirmed after the meeting.)

1c. Introduction of Staff
CEO Maggie Still introduced the BIS staff present.

1d. Announcements
AB confirmed:
- The meeting was being recorded for transcript and minute-production purposes.
- No written questions had been submitted in advance.
- Questions would be taken at appropriate points in the meeting.
- All phones should be on silent.
- No fire alarms were scheduled; fire-exit procedures were read. AGM - Board Directors Link

2. Meeting Arrangements
2a. Apologies for Absence
Apologies were received from:
- Robin Cousins
- David Thomson
- Lois Jarvis
- Maggie Worsfold

2b. Recording of Proxies

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UHY confirmed that proxies had been received and were valid.

2c. Declaration of Quorum
UHY confirmed the number of eligible voting members present and that the meeting was quorate.

2d. Confirmation of Appointment of UHY as Independent Scrutineers
AB confirmed the appointment of UHY Hacker Young as independent scrutineers for all voting, including postal ballots. Sadie Donnelly and Ben Longman volunteered to act as additional scrutineers and were recorded.

2e. Voting Instructions
AB explained the use of coloured cards:

- Green – For
- Amber – Abstain
- Red – Against Members online were asked to use the hand-raise function. AGM - Board Directors Link

3. Ordinary Resolution – Approval of Minutes of the 2024 AGM
A proposer was taken from the floor.
UHY requested members to vote.

Result:

- For: 27
- Against: 0
- Abstentions: 0 AGM - Board Directors Link

Outcome: Resolution approved unanimously.

4. Ordinary Resolution – Appointment of Auditors (UHY Hacker Young LLP)
A proposer was taken from the floor.

Result:

- For: 28
- Against: 0
- Abstentions: 0 AGM

Outcome: Resolution approved unanimously.

5. Election Result – BIS Vice Chair (Postal Ballot)
Candidates:

- Pam Aguss
- Christopher Buchanan

UHY declared the results:

- Pam Aguss – **179** votes
- Christopher Buchanan – **108** votes

Outcome: Pam Aguss elected as BIS Vice Chair. Congratulations were recorded.

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6. TAC Elections – Declaration of Results (Postal Ballots)

AB confirmed the following roles:

Figure Skating – Ice Dance TAC

- Retired Athlete – No nominations

Speed Skating TAC

- Long Track Official – No nominations
- Coach (either discipline) – No nominations

Coaching TAC

- Synchro Coach – No nominations
- Long Track Coach – No nominations

Membership Engagement TAC

- Individual (Figure Skating) – No nominations
- Individual (Speed Skating) – No nominations
- Individual (BIS Affiliated Club Member) – No nominations
- Three roles: Adult Skater, Coach, Parent – No nominations

Participation Development TAC

- Coach: Candidate Louise Walden-Edwards confirmed
  Votes received: **120**
  Outcome: Elected
- Judge – No nominations
- Club Official (Affiliated Club) – No nominations

7. Receipt of Draft Annual Accounts to 30 June 2025

AB noted the draft financial statements had been made available. Audit work remains ongoing due to reconstruction of underlying financial data.

Finance Presentation (Abigail Hughes)

Headline results for 2024–25:

- **Total income:** £2.6m (↑23%)
- **Gross surplus:** £1.1m
- **Operating deficit:** £37k
- **Net assets:** £400k
- **Cash:** £549k
- **Debtors:** £538k

Audit completion expected in coming months; a further meeting will be convened once final accounts are ready for approval.

No questions were raised from the floor or online.

8. Annual Report from the BIS Board

AB summarised key areas of the published Annual Report, including:

- Progress against strategic priorities
- Membership survey findings
- Governance improvements
- Delivery of events and programmes
- Preparations for the **2026 European Figure Skating Championships**

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Thanks were extended to UK Sport and the City of Sheffield.

No questions were raised from the floor or online.

9. Announcement of Awards

European Trophy Award

Awarded to Anastasia Vaipan-Law & Luke Digby for placing 5th at the European Championships – the highest British pairs result in 30+ years.

Vandervell Trophy Award

Awarded to Lilah Fear & Lewis Gibson for winning World Championship bronze, the first British figure skating world medal in 41 years.

Honorary Life Membership Awards

Awarded to:

- **Ricci Hodgson**
- **Jo Hodgson**

For their foundational and long-term contribution to the SPICE Synchro Club, supporting skaters with additional needs and creating an inclusive skating environment.

10. Member Questions / General Discussion

Nick Russel highlighted concerns about:

- Low nomination numbers for TAC roles
- Perceived lack of engagement with BIS structures
- Need for stronger integration between TACs, membership and staff

AB and AW acknowledged the issue and confirmed:

- Structural review of TACs is already planned
- Work will focus on accessibility, clarity of purpose and increasing participation

No further questions were raised.

11. Closing Remarks

AB thanked:

- Members attending in person and online
- UHY Hacker Young for scrutiny
- BIS staff for organisation
- All volunteers and candidates

The meeting was formally closed at **12:30pm**.

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